

Case Study

Customised 2-Day Introduction to Project Management Training Course

Our client is a well known commercial property owner with an impressive portfolio of commercial buildings and shopping centres. As a mature organisation they have a clearly defined approach to managing large projects, from green field development through to major building refurbishments.

They recognised the value of project management but did not have training aimed at those running smaller projects that fell outside the standard corporate methodology. These smaller projects include minor building works and refurbishments but also covered many other internal projects such as web site development, organisation change, finance projects and business development projects.

Wellingtone was approached to develop a customised training course to meet the needs of the client's employees from across their business who were engaged in smaller scale projects. Following discussions with the client Wellingtone cherry picked content from our material library and quickly developed a two day course to meet the clients exact needs.

This material was customised to suit the business environment and current ways of working. The material was reviewed and approved by the Learning and Development department and then modified in line with standard corporate branding. This corporate branding added further weight to the fact that this was a client course, not an external "Wellingtone course".

In total customisation of the material took less than three days.

Wellingtone also provided the client with a range of forms and templates for use by attendees such as Issue & Risk Log, Change Control Log, Stakeholder Log, Deliverable Definition Worksheet, Project Implementation Document template, Highlight Report.

Attendees come away from the course with a solid understanding of formal project management coupled with a range of practical skills that they can apply immediately.

The course has been designed to enable attendees to "bring their projects with them" as all exercises are built around using their own projects. Attendees build their high level project plan as part of Day 1. Further exercise then use this high level plan to provide additional tools and information they can apply immediately on their real projects. For example; a set of defined deliverables, identified resource needs, project risks assessment and project team RACI.

Wellingtone has continued to run this 2-day course for this client at locations and dates convenient for them. Feedback from attendees is extremely positive with most attendees rating the course "4" from a scale of 1 -4 (4 being the best).